

PRE-QUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS & SERVICES – VFK/P/000/2019-2022

VFK/P001/2019/2022	Supply of General Office Stationery
VFK/P002/2019/2022	Supply of General office furniture and fittings
VFK/P003/2019/2022	Supply and delivery of branding, advertising materials (brochures and flyers, gift items, outdoor branded promotional materials , window filming, glazing and safety tints, internal office branding , billboards, digital marketing ,directional boards etc)
VFK/004/2019/2022	Supply and delivery of printed office stationery and accountable documents e.g. invoice books, LPO books, Receipt books etc
VFK/005/2019/2022	Supply and delivery of Software, Network Firewall and associated licenses (Windows, Microsoft office, SPSS, Anti-virus, MS-Adobe, Pastel, Memory soft etc.)
VFK/006/2019/2022	Provision of Air travel services
VFK/007/2019/2022	Supply and delivery of Computer hardware and allied accessories.
VFK/008/2019/2022	Provision of car hire services
VFK/P009/2019/2022	Provision of Hotel, Accommodation and Conference facilities
VFK/P010/2019/2022	Repair and servicing of servers, computers, printers & computer accessories
VFK/P011/2019/2022	Provision of Internet & WAN connectivity Services
VFK/P012/2019/2022	Provision of structured cabling , IP telephony , VOIP, Call center services
VFK/P013/2019/2022	Provision of web & email hosting, web maintenance services.
VFK/P014/2019/2022	Repair and servicing of motor vehicles and motorcycles
VFK/P015/2019/2022	Supply and delivery of motor vehicle and motorcycle spare parts and accessories
VFK/P016/2019/2022	Provision of Staff training, HR consulting and capacity building services, job evaluation, HR audit services
VFK/P017/2019/2022	Provision of Security services- Guards, buildings, CCTV ,motor vehicle & asset tracking
VFK/P018/2019/2022	Provision of Auctioneering and debt recovery services
VFK/P019/2019/2022	Supply and delivery of Newspapers and flowers
VFK/P020/2019/2022	Provision of insurance services- Medical, WIBA,GPA
VFK/P021/2019/2022	Provision of insurance services- Fire & Asset, Livestock, Agriculture etc.
VFK/P022/2019/2022	Provision of insurance services- Livestock & Agriculture etc.
VFK/P023/2019/2022	Provision of office design and fit out services
VFK/P024/2019/2022	Supply and delivery of safety apparel – motorcycle riding gear, helmets,gloves,shoes,jackets etc.
VFK/P025/2019/2022	Provision of printing/photocopying machines – Leasing
VFK/P026/2019/2022	Provision of other goods and services-(Specify)

Interested suppliers and service providers may download pre-qualification documents from VisionFund Kenya Ltd website <https://visionfundkenya.co.ke/resources-links/> or picked from our Head Office at Karen.

Completed pre-qualification documents in plain sealed envelopes clearly marked “**VFK/P - /2019/2022 FOR REGISTRATION OF SUPPLIERS FOR GOODS, WORKS AND SERVICES**” to reach the Head office on or before 25th September 2019 with a banking slip of **Kes 1,000** deposited to VFK bank account below;

Bank/Branch: KCB, Jogoo Rd A/C No: 1103551639

Documents to attach;

- a. Copy of business registration certificate
- b. Copy of valid and current Tax Compliance Certificate
- c. Copy of KRA PIN and VAT certificate
- d. Company Profile

Addressed to:
CEO/Procurement Committee
VisionFund Kenya Ltd,
P.O Box 1676-00200,
Nairobi.